

CHARTER

DEFENSE ADVISORY COMMITTEE ON MILITARY PERSONNEL TESTING

- A. Official Designation: The Committee shall be known as the Defense Advisory Committee on Military Personnel Testing.
- B. Objectives and Scope of Activities: The Committee shall provide the Secretary of Defense, through the Under Secretary of Defense (Personnel and Readiness), with assistance and advice on matters pertaining to military personnel testing. More specifically, the Committee shall review the calibration of personnel selection and classification tests to ensure the accuracy of resulting scores, review relevant validation studies to ensure that the tests have utility in predicting success in technical training and on the job, review ongoing testing research and development in support of the enlistment program, and make recommendations for improvements to make the testing process more responsible to the needs of the Department of Defense and the Military Services. The Committee shall be composed of approximately seven civilian members, who are eminent authorities in the fields of educational and psychological testing. Members will be appointed by the Secretary of Defense and shall serve as individuals and not as official representatives of any group or organization with which they may be affiliated. Term of membership is three years, and the members shall serve without compensation.
- C. Period of Time Necessary for the Committee to Carry Out Its Purpose: Indefinite.
- D. Official to Whom the Committee Reports: The Committee reports to the Under Secretary of Defense (Personnel and Readiness), USD (P&R) with functional responsibilities under the staff cognizance of the Deputy Assistant Secretary of Defense (Military Personnel Policy), DASD (MPP). The Committee shall meet at the invitation of the USD (P&R), who shall also designate the Chair. The USD (P&R) shall designate a Federal Government officer or employee to attend each meeting of the Committee. The officer or employee so designated shall have the authority to adjourn any meeting of the Committee, which is not considered to be in the public interest.
- E. Agency Responsibility for Providing the Necessary Support: The USD (P&R) will provide such personnel, facilities and other administrative support as are deemed necessary for the performance of the Committee's functions. Information and assistance as required may be obtained from the Military Departments and other agencies of the Department of Defense, and from the Department of Transportation, in the case of the U.S. Coast Guard, as appropriate.
- F. Duties: The mission of the Committee is to assist and advise the Secretary of Defense on matters relating to enlisted selection and classification testing.

- G. Annual Operation Costs and Man-Years: It is estimated that the annual operating costs for the Committee will be \$77,000 (0.7 FTEs).
- H. Number and Frequency of Committee Meetings: A minimum of three formal meetings shall be held annually, and the presence of a majority of the members shall constitute a quorum.
- I. Termination Date: The Committee shall terminate upon completion of its mission or two years from the date this Charter is filed with the Congress.
- J. Filing Date: February 28, 2004